

**INDIAN MEDICAL ASSOCIATION
U. P. STATE BRANCH**



MEMORANDUM RULES AND BYE-LAWS

AS AMENDED UP TO 4th APRIL 2021

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MEMORANDUM, RULES AND BYE-LAWS OF THE
INDIAN MEDICAL ASSOCIATION
UTTAR PRADESH STATE BRANCH

PART-I

MEMORANDUM OF THE ASSOCIATION

Name

1-The name of the Association is the 'Indian Medical Association, Uttar Pradesh State Branch, hereinafter called the State Branch of IMA.

Office

1-The Registered Office of the Association shall be in the City of UP where the Secretary resides

Objects

The Objects of the Association are to promote and advance the objects of the Indian Medical Association Headquarters, New Delhi within Uttar Pradesh, which are:

- 1-To promote and advance medical and Allied Sciences in all their different Branches and to promote the improvement of Public Health and Medical Education in India.
- 2 - To work towards the betterment of society, specially by the field of modern medical treatment of diseases”
3. To maintain the honor and dignity and to uphold the interest of the medical profession and to promote cooperation amongst the members there of.
4. To work for the abolition of compartmentalize in medical education, medical service and registration in the country and thus to achieve equality among all the members of the profession.

Methods

For the attainment and furtherance of these objects the Association may:-

1. Hold periodical meetings and conferences of the members of the association and the Medical profession in general.
2. Arrange from time to time congresses, conferences, lectures, discussions and demonstrations on any aspect of the medical and allied sciences
3. Publish and circulate a journal, which shall be the official organ of the association of a character specially adapted to the needs of the medical profession in India and which shall undertake publicity and propaganda work of the association through its columns and publish other literature, in accordance with objects of the association
4. Maintain a library and an association office.
5. Publish from time to time transaction and other papers embodying medical researchers conducted by the members or under the auspices of the association.
6. Encourage research in medical and allied sciences with grants out of the funds of the association by the establishment of scholarships, prizes or rewards and in such other manner as may from time to time be determined upon by the association.

7. Conduct educational campaign among the people of India in the matter of Public Health and Sanitation by-operating whenever necessary with different public bodies working with the same object.
8. Organize medical camps for providing medical relief during epidemics and in time of emergency.
9. Consider and express its views on all questions and laws of India or proposed legislation affecting public health, the medical profession and medical education and initiate or watch over or take such steps and adopt such measures from time to time regarding the same as may be deemed expedient or necessary
10. Purchase take lease of or otherwise acquire, hold, manage, let, sell, exchange, mortgage or otherwise dispose of movable or immovable property of every description and all rights or privileges, necessary or convenient for the purpose of the association and in particular any land, building, furniture, household or other effects, utensils, books, newspapers, periodicals, instruments, fittings, appliances and apparatus, conveyance and accommodation and when deemed necessary or desirable in the interest of the association, sell, demise, let, hire out, mortgage, transfer or otherwise dispose of the same.
11. Effect, maintain, improve or alter and keep in repair any buildings for the purpose of the association.
12. Borrow or raise money in such manner as the association may think fit and collect subscription and donations for the purpose of the association.
13. Invest any money of the association not immediately required for any of its objects in such manner as may from time to time be determined by the association.
14. Assist, subscribe to or co-operate or affiliate or be affiliated to or amalgamate with any other public body whether incorporated, registered or not and having altogether or in part objects similar to those of the association.
15. Create or assist in creating branches for any of the purpose aforesaid.
16. Do all such things as are cognate to the objects of the association or incidental or conducive to the attainment of the above objects.

PART-II

RULES OF THE ASSOCIATION

Définitions

In these Rules and the Bye-laws made there under, unless the context otherwise requires:

- (a)-‘Association’ means the Indian Medical Association.
- (b)-‘State Council’ means State Council of UP State Indian Medical Association as constituted under the rules of UP State branch.
- (c)-‘Central Council’ means the Central Council of the Indian Medical Association as constituted under the ‘Rules of the Association’.
- (d)- ‘Conference’ means the Annual All India Medical Conference organised under the auspices of the Indian Medical Association.
- (e)-‘State Conference’ means Annual Conference organised under the auspices of UP State Branch.
- (f)-‘Direct Local Branch’ means a local branch of the association attached to the Headquarters of the association under the Rules of the association.
- (g)-‘Headquarters’ means the headquarters office of the Indian Medical Association.

(h)-'Journal' means the journal of the Indian Medical Association.

(i)-'Journals' means Journal of UPIMA, JICUP, JAMS or any other publication of the association so defined

(j)-'Local Branch' means a local branch of the association formed under the rules of the

association. (k)-'Rules and Bye-laws' means rules and Bye-laws of the association.

(l)-'State/Branch' means a State/Branch of the association as formed under the Rules of the association.

Constitution

1-The association shall consist of members whose names are on the register of the members of the association at the time when these revised rules and Bye-laws come into operation and of subsequent members who shall be those persons who being eligible shall after the date of adoption of these revised rules and Bye laws of the association be duly elected in such manner and upon such conditions as may be prescribed from time to time by the Indian Medical Association.

Register of Members

There shall be a register in which the names of all members of the association shall be entered with their qualifications and addresses branch wise. Direct members and life members respectively will be entered under a separate heading of 'Direct Members' & 'Life Members'.

Branches

1. The members of the association shall whenever possible group themselves into separate local bodies styled as local branches in accordance with the rules of the Indian Medical Association.

2. Each local branch shall have a local area for its jurisdiction & operation to be finally approved by the state council of the association on the recommendations of the working committee of State Branch.

3. No two branches should have overlapping jurisdiction and operations in the area.

4. Subject to the rules and Byelaws of the Indian Medical Association, all local branches shall be guided by the State branch in all matters.

5. Local branches within the jurisdiction of the state branch shall refer all matters concerning the Central and State Governments to Indian Medical Association for final decision in such matters to the state branch.

6. The state branch shall not be liable for any of the assets, properties, debts or liabilities of the Indian Medical Association and the local branches; nor shall the Indian Medical Association or any local branch be liable for any of the assets, properties, debts and liabilities of the state branch.

7. Eligibility Membership

Any person possessing medical qualifications as defined in the Indian Medical Degree Act 1916 (Act VII of 1916) and duly registered under the Indian Medical Council Act, as amended from time to time, in anyone of the State Medical Councils in India, will be eligible for membership.

8. CLASSIFICATION OF MEMBERS

(a)-Honorary Members

The association shall have power to elect as Honorary Members such person and in such manner as the Byelaws may provide and to admit members so elected to such privileges (other than that of receiving notices of meetings or of voting or holding office) as may from time to time be conferred on them by or under the Byelaws.

(b)-Branch Members

Persons enlisting as members through a local branch as per Bye-laws shall be called Branch Members.

(c)-Direct Members

Persons who are eligible for membership and reside or practice or are employed in a place where no local Branch exists, when enlisted, shall be called Direct Members.

(d)-Life Members

Members who pay a lump sum in lieu of yearly subscription according to the Byelaws laid down for the Purpose shall be Life Members.

(e)-Special Members

The association shall have power to elect as Special Members such persons and in such manner as the Byelaws may provide and to admit members so elected to such privileges (other than that of voting or holding office) as may from time to time conferred on them by or under the Byelaws.

(f)-Associate Members

Members of one branch who are elected as associate members of another branch according to Rules and Byelaws of that Branch enjoying all the privileges of membership of that branch except that of voting or holding office shall be called Associate Members.

(g)-Attached Members

The medical personnel of Armed Forces of India, who are eligible to membership of the association, will Become Direct Members attached to the Headquarters and shall be called Attached Members.

(h)-Intern Members

All interns otherwise eligible and Registered temporarily with State Medical Council under MCI Act may be enrolled as intern members for the period of temporary registration. These members will be considered for regular membership on their obtaining full registration and completion of internship. They have all the privileges of membership of a local branch except (i) right of voting (ii) right of holding any elected office of the branch or representing the branch in any outside body in any capacity.

Association Year

9.The administration year of the association will be from 1st Oct. of a year to the 30th Sept. of following Year. The Financial year for the purpose of accounting and HFC collection will however be from 1st April of a year to 31st March of next year.

Fee and Subscription

10.The members of the association shall pay admission fee, re-admission fee, and membership subscription as provided in the Bye-laws.

Every newly formed local branch and suspended local branch seeking revival shall pay formation/revival fee as provided in the Bye-laws.

11. The branches will send HFC to the state office for a period of 1 year i. e. from 1st April of a year to 31st March of next year in advance by 15th March. For new members joining the branch in 2nd half after 1st October half of the annual HFC shall be sent.

12. Privileges of Membership

- (a) Payment of each year's or half year's subscription shall entitle the members for that period to all privileges of membership of the association and to those of the branch of which he is a member.
- (b) A member shall be entitled to receive a copy of the Journal of the association and of other publication of the association either free of charge, or at such rates as the association may fix from time to time.
- (c) All the life members shall have the right to enjoy the privileges of membership of the branch within whose jurisdiction they may happen to reside or practice or be employed for the time being.
- (d) All members shall have the right to attend and take part in discussion, at all general and clinical meetings, lectures and demonstrations organized by the association or its branches of which they are members.
- (e) All members shall have the right to attend medical conference organized by the association or any other branches on such terms as laid down in the Bye-laws.
- (f) All members shall enjoy any other privileges that may hereinafter be conferred by the association.
- (g) All privileges of membership shall automatically cease on termination of membership including his appointment to any post in the association or membership of any other organization as association nominee.

Management of the association

13. The general control, management and direction of the policy and affairs of the association shall be vested in a body styled as the 'State Council'.

14. Composition of the State Council:

The state council shall be composed of the following members of the association-

(A) Ex-Officio Members:

- (i) The President & President Elect of the state branch for the year.
- (ii) All Past Presidents of the state branch.
- (iii) The four Vice-Presidents of the year.
- (iv) One Hon. State Secretary
- (v) Seven Hon. Joint Secretaries
 - (a) One for state Headquarters
 - (b) One from the place of President.
 - (c) One for the IMA UP Bhawan, for Building maintenance
 - (d) One from the place of the next conference
 - (e) Three from each zone, other than that of State Head Quarter.
- (vi) One Hon. Treasurer at Headquarters'
- (vii) Director IMA-CGP UP Faculty.
- (viii) One Hon. Faculty Secretary IMA CGP UP State Faculty of IMA College of General Practitioners.
- (ix) Chairman IMA-AMS UP Chapter

- (x) One Hon. Secretary, IMA-AMS UP Chapter
- (xi) Editor UP Journal of IMA
- (xii) Joint Editor UP Journal of IMA
- (xiii) One Joint Secretary and one editor of journal of IMA-CGP UP Faculty.
- (xiv) Two Joint Secretaries and one editor of journal of IMA-AMS UP Chapter.
- (xv) Three Assistant Secretaries IMAUP
- (xvi) One Joint Treasurer IMA UP
- (xvii) One chairman one secretary ,one vice chairman and four joint secretaries IMA HBI UP STATE

(B) Representative from the local branches to be elected by the branches at their annual meeting as follows:

For 10 to 25 members One Representative

For 26 to 50 members Two Representative

Above 50, one additional Representative for every unit of 1-50 members.

15. In determining the representation of the local branch to the state council, the strength of the local branch on behalf of whom HFC in full due upto the 31st March has been received in the state office by 15th March of previous year.

16. Function and powers of the state council

The state council shall direct and regulate the general affairs of the association have power as follows:

- (A) The office bearers of the association shall be elected or appointed by the state council as per provisions laid down in the election bye-laws of association.
- (B) The decision of the state council in all matters not covered by these rules and bye-laws shall be final unless they are in conflict with rules of Indian Medical Association in which case the decision of the Central Council shall be binding.
- (C) To frame, alter or repeal memorandum, rules and bye-laws for the conduct of business at meeting of the association and for the maintenance and administration of the association office, library, properties and for the organization and direction of publications.
- (D) To appoint Committee, Sub-committee and Standing Committee on the recommendation of state president & state secretary.
- (E) To represent any matter, in which they consider the interest of the association or of the medical profession are affected, before Government or the public bodies or any properly constituted authority
- (F) To consider and decide applications for all membership, the registration of members and question of taking disciplinary action against any member of branch.
- (G) To write off the whole or part of the arrears against any individual member or branch or other outstanding if considered desirable
- (H) To delegate its power to Working Committee, up to the next annual meeting of the state council, all or some of its powers except the power of altering Memorandum, rules and bye-laws.

(I) To appoint or remove salaried officers and servants of the association on the recommendation of State President & State Secretary.

(J) To exercise in addition to the powers by these rules expressly conferred on it, all such powers and do all such acts and things as many be done by the association and which are not hereby or by legislative enactment expressly directed or required to be exercised or done by the association in a general meeting.

(K) The state council will be a continuous body, additions and alterations in the list maintained by the state office will be affected each year from the annual state council meeting up to 31st March.

(L) To appoint Election Officer on the recommendation of state president & state secretary for one year. (As per Election by Law amended in 126th State Council meeting at Agra 20 Nov. 2017)

17. Meetings of the State Council

(A) - The Annual meeting of the State Council shall be held in October or November at the time of State medical Conference. The exact date, time and place shall be fixed by the working committee in consultation with the Reception Committee of the medical Conference

(B)- An ordinary meeting of the State Council shall be held subsequent to the annual meeting of the State Council for the purpose of confirmation of the minutes of the State Council and such other business as maybe brought before it.

18. **Special meeting of the council** shall be called, if so desired, by the working committee.

19. **Special requisition-meeting of the council** shall be called within six weeks of receipt of a requisition signed by at least 30% members of the state council (after due verification of the signature) stating business for which the special meeting is required. The time, date and place of such meeting shall be fixed by the Hon. State Secretary in consultation with the President.

20 -**Notice:** At least 3 weeks' notice of the meeting shall be given to all the members stating the place, the date and the hour of the meeting and the agenda of the business to be transacted there at.

21. In emergencies a shorter notice shall be allowed at the discretion of the Hon. Secretary in consultation with the President, but in no cases it shall be less than 10 days.

22. **Quorum:** For ordinary and special meetings the quorum shall be forty five members, of whom at least thirty should be other than the office bearers and for the requisition-meetings sixty members

23. Business of the Annual meeting

The business to be transacted at the annual meeting of the state council shall be taken in the following order:

(1) Election of the Chairman in the absence of the President and Vice-Presidents, if necessary

(2) Adoption of annual report.

(3) Adoption of the audited accounts.

(4) Adoption of the annual report and audited accounts of UP State Faculty of IMA College of General Practitioners , IMA-AMS UP Chapter and IMA HBI UP chapter.

- (5) Consideration of the Budget for the coming year. Approval required in case of increase of expenses or special expense from the immediate past year budget. In case if budget not passed it can be passed in 1st working committee as the power delegated to state working committee.
- (6) Installation of state branch office bearer (President, President elect, vice presidents, Secretary, Jt Secretaries, Astd. Secretaries, Treasurer, Jt Treasurer, Editor, Jt Editor,) Other Office bearers(Director and Secretary, Jt Secretary, Editor IMA-CGP , Chairman & Secretary, Jt Secretaries, Editor IMA –AMS and Chairman, vice chairman, secretary, Jt. Secretaries IMA HBI UP STATE) and state representative members to Central Working Committee (Reguler/Alternate).
- (7) Election of the SWC members (and office bearers of UP State, if required)
- (8) Appointment of an Auditor.
- (9) Amendments of Rules (if any)
- (10) Amendment of Bye-laws (if any)
- (11) Resolutions brought forward by the local branches and individual members.
- (12) Resolutions brought forward by the working committee
- (13) Delegation of all the powers to the state working committee for day to day working of the association except change in Memorandum, Rules & Bye- laws.
- (14) Any other matter related with member / branch problem with the permission of the chair.

The decision of the state council in all matters not covered by these rules and bye-laws shall be final.

President or Secretary shall have no power to alter the decisions of state council in any matter. State council may pass a vote of no confidence against any office bearer after including the matter on the agenda if it feels the activities of the concerned office bearer are prejudicial to the interest of the state branch.

Terms of Office of IMA UP State

24. The elected Office Bearers of IMA UP shall assume the office in following manner.

All the office bearers of IMA UP State (as per the section 22 of Bye-Laws) The President, President Elect, Hony State Secretary, Treasurer, Editor, Jt. Editor Journal of IMA UP and all officials of IMA AMS ,IMA CGP and IMA HBI shall assume the office on the 1st day of annual conference from Annual function at the conference onwards and shall hold their post till the first day of next annual conference. The installation of new team will be done at annual state council meeting at the annual conference. The Hon. State Secretary, Treasurer, Secretary IMA-CGP ,Secretary IMA – AMS and chairman,secretary,4joint secretaries of IMA HBI will hold the office for a period of two years, all other post will have tenure of one year.

25.Names of the representatives (state council members) of local branches shall be communicated to the State office within a week of the election in local branch, but not later than 31st March of current year.

The new representatives State Council Member from a local branch shall replace the old representatives on receipt of the intimation of the change by the state branch office till 31st March in running year(election year). The intimation regarding the change shall be signed by the branch Secretary/president on the branch official letter head . If any branch fails to send the names of the new representatives, the old representatives shall continue as members till the name of the new representatives are received by the state office. The State Council Member should have valid email id & mobile number (which should also be mentioned in branch communication) to cast their vote otherwise they will not able to cast their vote in E Voting (once e voting implemented). Notice and agenda will be sent only to those members who are on the list of the state council at least one month before the date of the meeting.

Rule 26

26. Old Office Bearers shall continue to work in case elections, for any reason are not held or delayed. In case, the election process has been completed partially, the elected office bearers will take the charge for remaining posts, election will be held later as decided by working committee.

27. Casual Vacancies

(a) In case of Ex-officio members, vacancies shall be filled by the working committee, in case of elected members from local branches, they shall be elected by the branches concerned. Such members shall hold office for the remaining part of the year.

(b) In case if any post of Vice-President becomes vacant after the completion of election process, the President of UP State for the concerned year will be empowered to nominate any eligible member as Vice-President for the remaining period of the session. This nomination is subject to approval of the next meeting of state working committee.

28. In case, if any of the local branch representative or representatives resign during the course of the year or, is unable to attend any particular meeting of the state council the executive committee of the local branch has the right to nominate another person or persons for the remaining part of the year or to nominate a member for a particular meeting in case of emergency. The nominee so appointed can attend the meeting of the state council on production of the resolution duly signed by the Secretary of the branch and countersigned by the President.

29. Except with the permission of the Chairman no resolution shall be placed before the annual meeting of the State Council that has not been previously given notice of and duly circulated with the agenda(it includes entire protocol with business of the meeting) of the meeting.

Such resolutions must reach the State Office six clear weeks before the conference.

Rule 30

Composition of State Working Committee of IMA UP

The State Working Committee shall be composed of following-:

(a) Ex-Officio Members

- i. The President
- ii. The Immediate Past President
- iii- The President Elect
- iv- The Four Vice-Presidents v- The Hon. State Secretary
- vi- Seven Hon. Joint Secretaries
- vii- Three Hon. Assistant Secretaries
- viii- The Treasurer
- ix. One Hon. Joint Treasurer
- x. Director, IMA College of General Practitioners UP State Faculty.
- xi. The Hon. Faculty Secretary IMA CGP UP State Faculty IMA College of General Practitioners.
- xii- Editor UP Journal of IMA
- xiii- Joint Editor UP Journal of IMA
- xiv- Editor JICUP (IMA CGP)

- xv. Chairman IMA-AMS UP Chapter
- xvi. Hon. Secretary IMA-AMS UP Chapter
- xvii. Two Joint Secretaries of IMA-AMS UP Chapter
- xviii- Editor JAMS (IMA AMS)
- xix- One Joint Secretary IMA-CGP UP State Faculty.
- xx- All Past Presidents of IMA UP State.
- xxi- All regular & alternate members of Central Working Committee
- xxii- Chairman, Vice chairman, Secretary and Four Jt. Secretaries of IMA HBI UP Chapter

(b) 100 members out of which 80 to be elected by the State Council in its annual meeting from amongst its members and 20 to be nominated by the President on the recommendation of State secretary from the un-represented branches.

(c) The President in consultation with state secretary may co-opt. up to 10 members to attend any particular meeting of the working committee. The co-opted members shall enjoy all the right and privileges of the regular members for the purpose of that particular meeting for which they have been co-opted but cannot vote.

31. Powers and Function

(a) The working committee shall be the executive authority and as such, shall have the power to carry into effect the policy and programme of the association as lay down by the state council and shall remain responsible thereto. In addition it shall consider all matters and make necessary recommendations as far as possible before these are discussed by the state council.

(b) To appoint committees, Sub-committees and standing committees. (if not done in state council meeting)

Meetings

32. Ordinarily ten days' notice of the meeting shall be given to all members stating place, date and the Hour of the meeting. The agenda of business to be transacted at the meeting shall accompany the notice of the meeting.

33. In emergency a shorter notice shall be allowed at the discretion of the President on the advice of the Hon. Secretary but in no case shall it be less than four days.

34. The quorum of the meeting shall be twenty five members only out of which fifteen members should be other than office bearers.

35. State Medical Conference

There shall be organized a State Medical Conference every year during the 2nd half of November or as the State Branch may decide under the auspices of the State Branch. The local branches under the State Branch shall have the privilege of hosting the conference. The venue and time of the Conference shall be decided by the local branch in consultation with the State branch working committee. If no branch is willing to host the annual conference then IMA UP State office will organize the conference at State Office

36. Validity of the Proceedings

The proceedings of the state council or the working committee or of any committee, sub-committee or other body acting under the rules and bye-laws of the association or any of its branches shall not be invalidated by any vacancy among their members or by any defect in the election or qualification of any of their members.

37. Whereby or under the rules or the bye-laws, any act or thing is required to be done by the association, the same may be done by such Office Bearer, officers or member or members of the association as the state council or the working committee may appoint for the purpose.

Amendments to the Memorandum, Rules Bye-laws

38. Proposals for change in Memorandum of the association as and when necessary shall be considered at a meeting of the state council specially convened for the purpose. The proposed alterations must reach the office at least four months before the date of the special meeting and shall be circulated to all the branches for opinion at least two months before the date of meeting. Due notice of the proposal shall be carried into effect unless it is agreed to by the votes of 3/5th of the members present and voting at the special meeting. Confirmed by 3/5 of the members present at a second special meeting convened for the purpose.

39. Proposal for change of Rules & Bye-laws shall ordinarily be considered only at an annual meeting of the state council. The proposed alterations must reach the state office at least four months before the date of the annual meeting and be circulated to the branches and due notice in actual words of proposed alterations must be given in the agenda of the annual meeting of the state council. It should be passed by 3/5 majority

40. Any additions to, modifications or repeal of the Rules shall be considered to have come into force only after the proceedings of the meeting at which they were passed have been confirmed at the next ordinary meeting of the state council which shall be held subsequent to the annual meeting of the state council.

Election Disputes at State and local branch level

41. In case of election disputes in the State/Territorial or local branches, an election tribunal shall be constituted. The election petition should be sent to the President with a copy to the State Office along with the application fee of Rs. 30000/- within 15 days of the declaration of the result. For election disputes at the local branch level, the tribunal shall comprise of the IMA UP State branch President and two Past President of the State Branch. Hon. State Secretary shall act as the tribunal Secretary. In absence of Hon. State Secretary, any other Joint Secretary as nominated by President shall act as tribunal Secretary. In case a member of the tribunal is involved himself in any way in such a dispute, he cannot be a member of the tribunal, when there is a difference of opinion amongst the members of the Tribunal, the opinion of the State President for election disputes at the local branch level shall be final.

Arbitration

42. Any disputes or differences, solution for which is not otherwise provided, between (a) a member of IMA/State/Local branch and (b) the Indian Medical Association, shall be decided by the working committee of the Indian Medical Association. Any party raising such disputes shall give at least six ~~wEEKS~~ weeks' notice of the same to the Headquarters of IMA and the same shall be placed on the agenda of the following meeting of the working committee. The working committee may regulate its own procedure for the purpose.

Notices

43. All notices required to be sent under the Rules or Bye-laws regarding election dispute and/or Arbitration shall be deemed to have been sufficiently given by addressing at the last available address in the records of the association and sending it by registered post acknowledgement due/Speed post / COURIER . The service shall be complete whether the registered cover is received back with the endorsement 'refused' not found "Left without

address” or with any other endorsement. It shall be the duty of the party to furnish the address in writing if notice is desired to be sent at an address different from that with association.

Suspension/Revival of Branches (Local and Direct)

44. After due notice to the direct or a local branch and on the recommendation of the Headquarters. In the case of a direct branch and of the state branch in the case of a local branch under their jurisdiction, the Headquarters. Shall have the right to suspend a branch for non-payment of HFC in full by due date. In case the branch does not have any life member or the number of the life members in the branch is less than the minimum numbers required for formation of a branch. The life members of suspended branch if any, will be attached as Direct members of the Headquarters office or of the state branch as the case may be.

A suspended branch shall be revived on receipt of revival fee and all other dues and the life members will revert back to their respective direct or local branch as the case may be. The suspension/revival of the branch shall be reported to the working committee at its next meeting.

PART-III

BYE-LAWS OF THE STATE BRANCH

MEMBERSHIP

Branch Members

1. (a)- Every candidate for membership of Association through a local branch shall fill a membership application form (M. A. Form) in the manner prescribed by the Association and the branch concerned and forward it to Branch Secretary or Treasurer along with required admission fee and subscription of the branch.

(b)- The local branch shall consider the application and submit its recommendation to the respective State Branch along with the prescribed Headquarters Fund Contribution (HFC) either for the whole or half year as the case may be and State Branch will send Headquarters share of admission fee in respect of the new member within a month of the receipt of the application.

Direct Members

2.(a)- A person eligible to be Direct Member attached to the Headquarters or the State Branch shall also fill- in the M. A. form of the association and forward his/her application along with their admission fee and subscription for the association year or half year concerned to the State office. If the applicant is elected as Direct Member, the Secretary concerned shall forthwith, give due notice to the Journal Office and the new member concerned.

(b)- The Headquarters of the State Branch shall conduct elections for the representative or representatives on the Central Council on the scale laid down in the Rule from amongst the Direct Members.

Associate Members

3. Persons eligible to be the Associate Members of a local branch shall not have to fill in M. A. form, but shall have to apply to the local branch and to pay the subscription fixed by it for Associate Members. They would

enjoy all the rights and privileges of membership of the branch except that of voting and of holding office. They will be entitled to receive only one copy of the Journal of the Association as Branch Members.

Honorary Members

4. The names of the Honorary Members shall be proposed by at least 30 members of the Association or 15 members of the Central Council where in the merits of the candidates for such honour shall be set forth by the proposers. The election shall take place at a meeting of the Central Council, voting being done by ballot. NO discussion shall be permitted on the merits of the person proposed. The person shall be considered elected if two-thirds of the members present vote in his favor. Every Honorary Member shall cease to be such a member upon a resolution of the Council to the effect passed by a majority of not less than two thirds of members present and voting.

Attached Members

5. Attached Members shall pay the same subscription as Direct Members and shall also be eligible to get themselves attached to any local branch under whose jurisdiction they might be posted for the time being, without their having to pay any other subscription. These Attached Members shall have all the privileges of the members of such local branches except the right of voting or holding office.

Fee and Subscription

6. Branch members shall pay subscription to their local branches according to the scale and installment fixed by the local branch monthly, quarterly, half yearly or yearly as the case may be. The local branch however shall pay a Headquarters Fund and Journal contribution at the prevailing rate of IMA UP State. The same shall apply for all other categories as passed by IMA UP State Council. These scales will be increased by 10% after every 3 years or as the State Council may otherwise decide.

Admission Fee

7. Every candidate shall pay admission fee at the prevailing rate of IMA Up State at that time.

Single overseas Member U. S. \$ 100

Couple overseas Member U. S. \$ 150

Direct members and attached members

8. Direct members and attached members shall pay a subscription of Rs. 2000/- per year or as decided by State Council which shall become due on the 1st April every year.

Associate Members

9. Associate members shall pay the subscription fixed by the local branch concerned for associate members but the branch shall not charge such associate member more than fifty percent of the subscription payable by members of the same branch. The branch shall not be liable to pay any Headquarters fund contribution of its associate members.

Life Members

10 (A) - The certificate of his life membership will be issued by the IMA Headquarters. The local branch shall fix branch share subscription for single and couple life members for its meeting expenses. A life member or couple life member going to foreign country shall continue as life member or couple life member as the case may be, for a period of five years without payment of any additional subscription, but shall be required to pay additional postal charges for mailing of the Journal at overseas address for a period not exceeding five years. After five years, subscription as applicable to overseas life members shall be payable.

10(B)-Overseas Members

(a)- Non-resident Indians who are residing and/or practicing in any of SAMA countries namely Bangladesh, Bhutan, Maldives, Nepal, Pakistan and Sri Lanka or of an affiliated association of any other country shall pay life subscription of U. S. \$ 500 for single life member and U. S. \$ 850 in case of a couple life member.

(b)- All other overseas members shall pay life subscription of U. S. \$ 1000 if a single life member and U.S. \$ 1500 in case of couple life member.

(c)- All subscription shall be payable in foreign currency.

10(C)-Distribution of Admission & Re-Admission Fee

The admission and re-admission fees of members shall be equally distribute among the local branch, state branch and HQs., as given below:-

1/3rd for local branch

1/3rd for state branch

1/3rd for Headquarters.

Termination of Membership

11. Membership may terminate by resignation. A member may at any time resign his membership by giving 30 days notice in writing to:-

(a)- The branch Secretary, in case of branch members.

(b)- The Hon. General Secretary through the Hon. State Secretary in case of Direct Members, attached to a state branch.

(c)- The Hon. General Secretary direct, in case of Direct Members attached to the Headquarters. The resigning member shall pay up all the dues against him and the Secretary concerned shall put up a statement of outstanding dues against the member or a clearance certificate if all dues are paid along with his resignation to the Headquarters. For information and necessary action.

12. Membership may terminate by removal of name on account of non-payment of subscription after due notice as under:-

(a)- In case of Direct members, suitable letters should be sent by registered post, either from the Headquarters. Or the state or branches concerned before 1st March reminding the members that their next subscription would fall due on 1st April and unless this was received in time their membership would automatically cease with effect from 1st April.

(b)- In case of branch members, the branch shall be free to make any rules or bye-laws it likes about payment of its dues by members and for removal of their names on account of non-payment of subscription when, however, of the same shall be given to the Headquarters. and Journal office, through the state branch, if one exists, for necessary action, including stoppage of supply of the Journal. The branch concerned shall, however, be responsible for payment of the HFC of such a member for the period his name has been maintained on the membership register.

13.Membership may terminate by removal of name on the ground of undesirable conduct as under:-

(a)- If the conduct of a member deemed, by the working committee of the state or a local branch prejudicial to the interest of the association or be calculated to bring the medical profession into disrepute or involve in anti IMA activities(using unparliamentary language against elected office bearers and past presidents of IMA UP/IMA HQ , PROPOGATING FALSE /FAKE NEWS/INFORMATION OR PROVOKING MEMBERS AGAINST THE ELECTED OFFICE BEARERS ON SOCIAL MEDIA , Operating different Whatsapp or any message or social media group by the name of IMA UP/IMA HQ OR using logo of IMA without written permission of state working committee, Maligns or making false allegation against any present /past office bearers and members of IMA UP state either in writing or on any kind of social media) the working committee of the state or the local branch, as the case may be, may ask him to submit a written explanation of his conduct. In the event of the explanation being found unsatisfactory, the member may be asked either to apologies or to resign from the association. If the member is agreeable, his apology shall be given due consideration and in case of a branch member, it shall be sent to the Headquarters. through the state branch, with a confidential note giving details of the case for future reference, in the event of the said member refusing either to apologies or to resign when asked to do so, a general meeting of the local branch/ state council meeting at State shall be called to consider the case and at least 7 days notice of the meeting shall be given to the member concerned and he/she shall be given an opportunity to explain his/her conduct if he/she desires to do so. If at the meeting 3/4th of the member's present vote for the removal of his name from membership, the resolution shall be sent to the Headquarters through the state branch, for confirmation and his name shall be removed from the register of members of the local branch only after receipt of such confirmation. In the meantime, he/she shall be suspended from enjoying all privileges of membership.

If the working committee feels that any member of the local branch or direct member has committed an act of gross misconduct which is detrimental to the interest of the state IMA the matter will be referred to state council which may recommend the Headquarters. to delete his name from the register of members, after approval of 2/3rd members present in the meeting of that state council. The member will remain suspended if working committee desired ,till the decision of Annual state council

(b)- By removal of name (1) on the ground of conviction in a court of justice for any crime entailing moral turpitude, (2) upon being de-registered by any medical Council in India on the ground of unethical conduct, from the date of de-registration and for the period of de-registration except in case of nonpayment of renewal of fee, if any, in the registering Council (3) upon forfeiture, through misconduct of the medical qualification by virtue of which he became eligible for membership.

(c)- In case of direct member, similar procedure shall be followed by the state branch and the working committee, as the case may be.

13.1 IMA UP State - Social media etiquette. (amended in 128 & 129 state council meeting held on 25th November 2018 at Lucknow)

- a) IMA official group will have branch president / secretary as its member, All office bearers of IMA UP, past presidents of IMA UP as its members.
- b) No office bearer or leader from HQ or any other state will be the member of this group as it is breach of our state confidentiality.
- c) No other group with the name of either IMA or Indian Medical Association UP or any zonal group can be form or run parallel to the official group in UP. It will be taken as anti IMA activity and attract for action as per Rules & bye- law and up to police complaint.
- d) No office bearer of IMA UP State / SWC member/ Regular and alternate CWC member of IMA UP State shall be the member of any WHATTSAPP group run by anyone other than State secretary or state authorised person by state secretary of UP IMA in the state, for IMA UP affair discussion. They should not be the member of any other unauthorised group made for hatred communication about IMA UP working. He/She shall be liable for disciplinary action from losing the above post of IMA UP State to suspension from IMA UP .
- e) IMA official group will only allow participants to post the discussion point / any problem of member/ any branch issues. No political messages either country related, or IMA related could be post in this group. Non-adherence result in removal from the group as well as disciplinary action.
- f) Everyone must follow normal courtesy like no one can misbehave with Chair or Office bearers or Past presidents/ No one can use abusive language / or attacking language / no one can use this platform for defaming or gaining score for anyone. Violation will result in disciplinary action.
- g) There will be a social media monitoring committee under chairmanship of UP President & State secretary to take the cognisance of any violation and immediate action followed by further disciplinary action. It is the wisdom of this committee to decide the quantum of punishment. It can vary from removal from the WA group to the suspension from IMA UP.
- h) The admin of all the social media or WhatsApp (WA) official group of IMA UP State will be the state secretary only or any person authorised by state secretary. State Secretary is the only authorised spoke person of IMA UP State .

14. Re-Admission

(a)- Any member who has ceased to be a member by nonpayment of dues can be re-admitted on fresh application being made by him and on payment of any dues outstanding against him on the date when he has ceased to be a member. The working committee shall, however, have the power to waive off part or whole of any outstanding dues against such a member on the recommendation of the branch concerned, or in the case of a direct member on its own initiative.

(b)- A member, whose name has been removed under misconduct may be re-admitted on the expiry of two years or thereafter provided his application for re-enrollment is supported by ten members of the

association testifying to his good conduct during the intervening period. He must also submit a written apology acceptable to the working committee and the branch concerned.

(c)- But in case coming under Bye-laws 14 (b), the re-admission should be possible only subsequent to such a person's name being re-entered in the medical register.

(d)- A re-admission fee of Rs. 5000/- in case of single member and Rs. 10000/- in case of couple member shall be payable by every member applying for re-admission under the Bye-law to be distributed as per Bye-laws 10(c)

(e)- A direct or local branch suspended under Rule 46 shall be revived by Headquarters on payment or revival fee of Rs. 5000/- and on payment of arrears of HFC in full and/or on submission on valid list for the ½ year concerned. Such revival shall be reported to be next meeting of the working committee. The revival fee shall be distributed equally between the state branch and Headquarters.

15. Transfer of Membership

On no account the new branch shall accept the intimation of transfer from any member unless a clearance certificate is produced from the previous branch showing that all the dues there to have been paid up. The fact of transfer shall be notified by the branch to each other and to Headquarters. and Journal office through the State Branch concerned.

16. Formation of local branches

(i)- A minimum of twenty five persons who are eligible to be members of the association as per Rule 8 and who reside, practice or are employed in a place or its neighbourhood may form themselves into a local branch of such person, convened for the purpose. The resolution with the names of the office bearers of the new branch, the signed M. A. Forms, branch formation fee of Rs. 5000/- and HFC as per Bye-laws shall be sent to the state branch. State branch shall consider the resolution and forward its recommendations along with the copy of the resolution, the names of the office bearers, the Headquarters quota of branch formation fee and HFC to the Headquarters for final approval of the branch by the working committee at its next meeting. The branch formation fee shall be shared equally between the state branch and IMA Headquarters.

(ii) - Local branches shall submit to the Headquarters and General office through the state branch an annual return of the members on their rolls by the 30th April each year, together with a list of defaulters, a list of new members and a list of members who have left the branches with their new addresses if available along with a report of the activities of the branches.

(iii)- Four sets of computerized addressograph list shall be sent by HQ, Delhi at the end of every association year to the state branch for onward supply of two sets to all local branches. Local branch shall make necessary corrections in the list with additions, deletions and change of addresses if any in both the copies. One copy of the corrected list shall be sent to the state branch office retaining one copy for its office record. The state branch shall correct the two copies already in its possession and send one copy to Head Quarters and one copy to the Journal office for mailing of journal to the members for the next association year. A statement of membership strength of the branches shall be supplied along with the corrected list. The corrected addressograph list shall be sent to journal office within a month of its receipt

17. General Procedure of Meeting

- (a) - Minutes of all meetings shall be correctly kept by state secretary in state office and shall be duly confirmed at the following meeting of the working committee. (state council meeting minutes are confirmed by the next confirmatory state council meeting/ordinary state council meeting).
- (b)- No resolution adopted or negatived at a meeting shall be reconsidered unless 6 months have elapsed or 1/5th of the members of the council or the committee or sub-committee concerned sign a requisition for its reconsideration.
- (c)- The Chairman of the meeting may adjourn a meeting if deemed necessary, particularly if the majority of members present are in favour of adjournment. At the adjourned meeting, only the unfinished business of the meeting shall be transacted.
- (d)- The Chairman shall in case of equality of votes, have a casting vote.
- (e)- No business shall be transacted at a special requisition meeting other than for which the meeting is called.
- (f)- A notice may be served to any member either personally, through a servant of the association or by post under certificate of posting.
- (g)- If within half an hour or such time as decided by the President or the Chairman from appointed time a quorum is not present, the meeting, if convened on the requisition of members, shall be dissolved, but in any other case shall stand adjourned to be called again by the Secretary in consultation with the President later and at this meeting, the members present whatever their number, shall form the quorum and shall carry on the business.

Funds of the Association

18. Income

The funds or the income of the association shall be derived from the following sources:-

- (i)-State quota of the HFC from the direct and branch member as per rules of the Indian Medical Association.
- (ii)-Special contribution and donations rose directly or through the branches.
- (iii)-Grants from Indian Medical Association.
- (iv)-Such other sources as may be authorized by the state council or the State Working Committee.

Reserve Fund

19. There shall be a Reserve Fund of the state branch of the association, as also an Organizing Propaganda Fund and an emergency medical relief unit fund. Out of the surplus of each year 25% shall be added to the reserve fund of the state branch and 12.5% each to the organizing propaganda fund and emergency medical relief unit fund.

20. The reserve fund should not ordinarily be drawn except by resolution passed by the state council, notice of which should have been duly circulated with the agenda and adopted by three-fourths of the members present voting in favor of the resolution. The other two funds can be drawn upon by the Secretary as and when necessary; but full information should be supplied and approval obtained at the next meeting of the State Working Committee.

21. Expenditure

The state council shall out of the funds of the association, defray all ordinary expenses and shall pay rent, salaries, wages and such charges as may be necessary for carrying on the working of the association.

State secretary / Treasurer / State President are responsible for all the spent on different expenditure and should follow the latest rules and guidelines of Indian law for transactions. They will ensure to have signed Boucher if any cash payment is being done.

Any expenditure not budgeted should get passed from state working committee in advance or if emergency then it should get passed by subsequent SWC and ultimately by annual state council meeting.

22. Office Bearers

The following shall be the Office Bearers of the association:-

- (i)-The President
- (ii)-The President Elect (who will automatically become State President during the next State Annual Conference.
- (iii)-Four Vice-President
- (iv)-Honorary State Secretary.
- (v)-Seven Honorary Joint Secretaries.(nominated by state president and secretary)
- (vi)-Honorary Treasurer.
- (vii)-Editor Journal of UP IMA
- (viii)-Joint Editor Journal of UP IMA
- (ix)-Three Honorary Assistant State Secretary to be nominated by Honorary State Secretary. (x)-One Honorary Joint Treasurer to be nominated by Honorary Treasurer.

22.1: Patron- To advice and guide president/secretary, in difficult situations like any conflicts, adverse circumstances on fraternity/association, policy decisions , headquarters issues/demands/request etc.

Patron will be a past president and past secretary of state and should have hold key positions/post at IMA HQ Office bearers and should have support of at least 12 past state presidents. There will not be any election for patron rather it will be decided in a meeting of past presidents at an interval of 5 years. (Amended on 22nd December 2019 during 130 & 131 state council meeting at Meerut)

Duties and Powers of the Office Bearer

23. President

- (a) - Shall be Chairman of all meetings of the state council and working committee and shall preside over any other committee of which he may be a member except Benefactor Committee.
- (b)- Shall preside at the Annual State Conference and all meeting of the Association.
- (c)- Shall guide and control the activities of the Association.
- (d)- Shall regulate the proceedings of the meetings and conference, interpret the rules and bye-laws and decide doubtful points.
- (e)- can be a signatory along with state secretary / treasurer in the bank but not necessary.(amended in 118 & 119 annual state council meeting held on 21st December 2014 at Aligarh)

(f) - Shall take care and be vigilant for the funds of the association and control / approve/disapprove any expenditure. He will be equally responsible of the accounts of the association with State Secretary & Treasurer (finance secretary).(amended in 124 & 125 annual state council meeting at AGRA on 20th Nov. 2017)

(g)- Shall in addition to his ordinary vote, have a casting vote in case of equality of votes.

Note: In the event of an emergency arising by reason of any cause such as death, detention, resignation an absence for considerable period out of India, of the President, duties of the President shall devolve upon the senior Vice-President who has obtained the highest number of votes at the election, or in his absence, the Vice-President obtaining the next highest number. In case of resignation by the President, it will become effective when it is accepted by the working committee. Pending the acceptance of the resignation, the Vice-President shall act as indicated above in case the President is unwilling to function as such.

24. President Elect

The President Elect will devote the year in closely watching the activities of the state branch and preparing his agenda for the President ship during the coming year. He will not preside the meeting in the absence of the President and this function will continue to be under taken by the Vice-President in order of seniority. The President Elect will assume office on the 1st day of the conference. He shall automatically become the President of the state branch on the first day of the state conference of the following year.

25. Vice-President

(a) - Shall help in the organization of branches by making tours and addressing members and other personnel etc.

(b)- Shall be visiting their respective zone branches , motivate branches for membership growth, communicate their zone branches about the policy and decisions of state IMA , organize a zonal meet in their respective zone with approval of President and will present his/her report during SWC/SC meetings.

(c)- The Vice-President receiving the highest number of votes shall be called the senior Vice-President and shall preside at the annual state conference in case the President is absent. The Vice Presidents will be allotted sub-committee under their charge. They will inspire the respective sub-committee to hold their meetings as and when required, collect their reports and send them to State Secretary before each working committee meeting. They are supposed to attend the meetings of the sub-committee. The other Vice-Presidents in order of precedence based on the number of votes they receive, shall take up the functions of the senior Vice-President.

26. Honorary State Secretary

Honorary State Secretary with the help of seven Honorary Joint Secretaries:-

(a)-Shall have the overall charge of all offices of the association.

(b)-Shall conduct all correspondence

(c)-Shall have general supervision of accounts, pass all bills for payment and sign Cheques.

(d)-Shall get prepared by the Honorary Treasurer a quarterly and annual statement of accounts for adoption by the working committee.

(e)-Shall get prepared a budget and place before the working committee and the state council for adoption.

Shall be responsible of all accounts of IMA UP State and assets and also answerable for all expenditures and

the approval from state working committee/state council along with state president & state treasurer.

(f)-Shall organize, arrange and convene meetings, conference, lectures and demonstration.

(g)-Shall attend meetings of the state council and working committee and keep record of proceedings thereof.

(h)-Shall be an ex-officio member of all committees.

(i)-Shall maintain a correct and upto date register of all members of the association, branch wise.

(j)-Shall organize the association with the help of the Hon. Joint Secretaries by encouraging the establishment of branches where they do not exist and by creating a general interest in the association.

(k)-Shall bring any matter which he considers necessary in the interest of the association to the notice of the state council or working committee for guidance and decision.

Hon. Joint Secretaries

27.The Honorary Joint Secretary attached to the State Headquarters shall help the Hon. State Secretary in all his working in looking after the office. In conducting correspondence, in preparation of agenda of meetings, in preparing statement of accounts, etc. He shall act for the Hon. State Secretary in his absence.

28.The other Joint Secretaries shall help the Hon. State Secretary in organizing branches of the association where they do not exist and in furtherance of the cause of the association generally as directed by the Hon. State Secretary.

The Joint Secretary from the President's place will help the President in his correspondence. He is supposed to accompany the President on his visit to various branches. The Joint Secretary from the place of next conference will keep the state office and the working committee informed about the progress of various arrangements for the organization of next conference.

The Jt. Secretary from IMA Building will look after all maintenance & compliance of Building and organize hospitality at IMA Building.

29. Honorary Treasurer

(a) - Shall receive all money of the association from the Secretary and deposit it in a bank or banks approved by the state council to the credit of the association and operated by the Secretary and Treasurer, whole or part of it may, if approved by the state council, be deposited in the Post office savings bank or invested in other banks Government securities etc.

(b)- Shall be responsible for collection of all subscription and contributions due to the Headquarters.

(c)- Shall dispose of the bills of payments as sanctioned by the Hon. State Secretary and only on his written order.

(d)- Shall have the right to point out any error or discrepancy in the order of payment of the Hon. State Secretary and refer the order back to him remarks, in the event of disagreement still persisting between the Hon. State Secretary and the Hon. Treasurer, the matter shall be referred to the President for final decision.

(e)- Shall be responsible for keeping up to date, the accounts of the association with all the account books posted up to date.

(f)- Shall prepare quarterly accounts to be placed before the working committee. Shall prepare an annual statement of accounts and a balance sheet showing the financial position of the association, get it audited by the Auditors, appointed at the Annual Meeting of the state council and submit it for adoption by the state council.

Bye-laws-30

ELECTION RULES OF IMA UP STATE

(Up to last amendment done in 132 & 133 annual state council meetings on 4th April 2021 at Gr. NOIDA and previous amendments in 124 State Council Meeting on 14th May, 2017 at Mathura and approved in 125 ordinary State Council Meeting on 14th May 2017 at Mathura and in 126 annual State Council Meeting on 20th Nov, 2017 at Agra and approved in 127 ordinary State Council Meeting on 20th Nov 2017 at Agra)

A. TERM OF ELECTION COMMISSION (E.C.)

For conducting the ANNUAL ELECTIONS of all Office Bearers of I.M.A.U.P. State, all its wings and representatives of IMA UP State to CWC and state working committee (SWC) members, there shall be an **Election Commission (E.C.)** headed by an **Election Officer**, who will be proposed by the President and the Secretary of IMA UP State, duly approved by the state council during the annual meeting of state council.

The term of E.C. shall be for one association year.

The Election officer shall select three state council members for the help of election officer in conducting the elections and out of these three one will be from the place of election commission office at state secretariat office to have smooth logistics and administrative conduction of election process every year.(as amended in 130 & approved in 131 annual state council meeting on 22nd December 2019 at Meerut)

B. COMPOSITION OF ELECTION COMMISSION

The Election Commission shall consist of;

- 1). ELECTION OFFICER (ONE)
- 2). Three MEMBERS (to be nominated by Election Officer and out of these one will be stationed at state secretary office)

C. FORMATION OF ELECTION COMMISSION & Working of E.C.

- 1) Every year in the annual state council meeting at annual medical conference of IMA UP State the Election Officer, will be proposed by President IMA UP STATE / Presiding officer of State Council Meeting, in consultation with State secretary and it has to be approved by majority by state council or state working committee (in emergency situations)
2. If during its one year tenure, the E.O. resigns from his post due to any reason or the vacancy occurs due to death of the member, the President and secretary can nominate a state council member as the Election Officer for that year and get it approved either calling an emergency state council meeting or if not possible due to shortage of time or other logistics then it has to be approve by subsequent state council meeting.
3. The E.O. shall work independently at the state office only. He will be allotted office space and staff at office of IMA UP State. No Office bearer of IMA UP State will have any interference in the working of E.C. All correspondence will be done from E. C. Office at state office.
4. No Office bearer (as per bye laws 22 OF IMA UP STATE) and no office bearers of wings of IMA UP

State will be elected or nominated for any post of E.C. or will be appointed as Polling Officer/Scrutinizer.

5. All expenditures (under approval of president and supported by bills and voucher) of the E.C. shall be borne by IMA UP State Branch and members of E.C. shall be provided official accommodation and T.A. whenever they are on official duty (under approval of president) as per rules of IMA UP.
6. E.C. is liable to deposit all record what so ever in the state office under information to state secretary & president, once the particular part of election is over.
7. All communication/Notifications shall be issued from the office of election Officer. No other member of the E.C. will issue any communication individually in his name.
8. All legal matters pertaining to the election of IMA UP State will be dealt in the jurisdiction of the place of IMA UP STATE Office.
9. In the event of any dispute or disagreement amongst the members of the Election Commission, the decision will be by majority. In the event of a tie, the decision of the Election Officer shall be binding on the other two members.

D) ELECTORAL COLLEGE

The Electoral College for the election of all posts of IMA UP State, all its wings, state representatives to CWC and SWC members shall be the members of state council as specified under rules 14a & b of IMA UP State under the head **Management of Association**. Regular members of State Council whose names have been received in the office of IMA UP State from Local Branches on or before 31st March (in the year the election are to be held) will be allowed to participate in voting. For election purpose the voter list prepared on 31st March of the election year will not be altered before subsequent annual state council meeting. A complete updated list shall be maintained in state office each year.

At Annual state council meeting during election of SWC members, alternate state council members duly certified by branch president/ secretary on prescribed ID card can participate in voting in the absence of regular state council member of the same local branch. THE STATE OFFICE SHALL SUPPLY A CERTIFIED COPY OF REGULAR STATE COUNCIL MEMBERS AS ON 31st MARCH OF THE ELECTION YEAR TO E.O with the request to start the election process as specified in the rules.

E) Election Procedure – (As amended & approved in 132 & 133 annual state council meeting on 4th April 2021 at Gr. NOIDA and 124 State Council Meeting on 14th May, 2017 at Mathura)

The elections of IMA UP State will be held as per the constitutional provisions in two phases by postal ballot in phase I, till the complete data of state council members is available with IMA UP State. As soon as the complete data of all state council members (mobile number and email id) is available with IMA UP State, a new web or mobile application will be developed to conduct the elections of IMA UP State electronically and in Phase 2 by physical voting by ballot in the state council meeting at annual conference but the notification and nominations for both the phase will be done simultaneously by single notification. (amendment passed in 132 & 133 annual state council meetings on 4th April 2021 at Gr. Noida)

Phase I Elections of IMA UP

Electronic Voting (Proposed) – to be used when complete data of Electoral College is available and with prior information and trial in first year with both electronic as well as postal ballot and after review of the success of the electronic voting, it may be adopted as permanent mode of election in subsequent years.

The election of all the posts in IMA UP State will be held simultaneously (except SWC members) by online electronic voting system, which will be as follows (except in the year in which it will be held by dual method, namely postal and electronic, to sensitize the members about the process, in this preference will be given to online method. Which means if voter casts his vote by both online and postal ballot then his postal ballot will be canceled.).

The members of Electoral College will cast their vote by online system assessable through the website of IMA UP State only. For this all members must provide their valid email id and mobile number before 31st march each year (through Branch Secretary only)

After log in into the Online Voting system, members will be provided a password on his registered email id, which will be valid for a limited time frame, and member has to use that password to cast their vote online within that time frame only. The online voting system will open for 08 hours on election day only, during which members of Electoral College must cast their votes. Details timelines will be framed at the time of electronic voting after approval of state council.

Procedure for elections by postal ballot in Phase I (Till the electronic voting tried and reviewed and finally adopted as procedure of voting)

- 1) Election Officer will get the Ballot Papers printed indicating the name of post, number of post and year for which the Election is being done.
- 2) The ballot papers shall be signed by EO
- 3) The ballot paper will not be numbered.
- 4) Two sets of envelopes will be printed by E.O.

i) ENVELOPE (A) Bigger one shall be printed duly numbered with self-address of Election Commission and details of sender name, address, branch name, and Signature of sender.

ii) ENVELOPE (B) This envelope will be smaller than envelope A and will not be numbered.

- 5) Number of required sets of Ballot Papers for the posts for which voting is to be held shall be printed each year and a cover letter will contain adequate information regarding procedure of casting the votes will be sent along ballot papers. Ballot Papers may be of different colors for easy identification at the time of counting.
- 6) One set of Ballot Papers (one for each post), along with one set of envelope A & B each, will be sent to members of Electoral College each year with detailed instructions for casting the votes and putting the ballot paper in envelope B and then in envelope A and filling the required information on envelope A.
- 7) The Ballot Papers received by the office of election officer and shall be entered in a register date wise maintained for this purpose only, and will keep all envelopes in a steel box, which will be sealed after the last date of receiving the ballot papers. On the last date of receipt of ballot papers the E.O. will place all the Ballot Papers along with authenticated summary of total ballot papers received in the office in a steel box and will lock and seal the box in presence of contestants or their representatives who should be member of State Council (for this no separate notice or information will be send to contestant as it will be sealed after 5.0 pm on last day of receipt of ballots)
- 8) During counting any objection from any candidate or his observer will be considered by the EO and will be disposed off then and there.
- 9) After finishing the counting of votes The Election Officer will compile the results and shall announce it the same day.

SCRUTINY OF BALLOT PAPERS

OUTER ENVELOPE

- A) Total number of valid outer envelopes
- B) Received after last date(invalid)
- C) Received in an envelope other than supplied by Election Commission(invalid)
- D) Received by hand(invalid)
- E) Name, address and signature of voter is not their on envelope A(invalid)

INNER ENVELOPE

- A) If Inner envelope is other than supplied by Election Commission(invalid)
- B) Any mark of identification is present on the envelope.(invalid)

BALLOT PAPER

- A) If any signature/Mark of identification is present on the ballot paper(invalid)
- B) Any cutting or overwriting is present(invalid)
- C) If the ballot paper is not the same as issued by E.O. or it does not contain the signatures of EO.(invalid)
- D) If the ballot paper does not have the official seal of E.O.(invalid)
- E) If the voter has marked (X) against more than one candidate(invalid)
- F) If any disclosure of ballot / outer envelope(A) on social media before sending to state election office.(INVALID)

COUNTING OF THE VOTES

- 1) All valid inner envelopes shall be opened and the ballot papers will be separated
- 2) Invalid Ballot Papers duly signed by the scrutinizers with reasons of invalidation will be kept separately and will be handed over to EO.
- 3) Total number of votes secured by each candidate will be counted and compiled and will be handed over to EO.
- 4) Results will be compiled and declared by EO.

SWC Member Election (Phase II of IMA UP Elections)

The election of all the SWC members will be held by physical voting by paper ballot during the annual meeting of state council of IMA UP State. The candidates need to be physically present during this election process. Any candidate being absent during the election process will become ineligible for the post of member SWC even if elections may not held. **The candidates must also register for annual conference.**

F)Important Dates

Election Notification Phase I & 2 (As amended & approved in 132 & 133 annual state council meeting on 4th April 2021 at Gr. NOIDA)

Call for Nominations

1st September Every Year

Last Date for Nominations	30 th September by 5.00pm
Last Date of Withdrawal	10 th October
Notification of Eligible Candidates (on website only)	15 th Oct.
Dispatch of Ballot papers	20 th Oct.
Request for duplicate ballot	5th Nov. to 10th Nov.
Last date to receive ballot at election office	20 th Nov by 5.00 PM
(in case the last day is a Gazetted /postal holiday then next working day will be the last date .)	
Counting & Declaration of Results	within 7 days of last
date of receiving ballot or as decide by Election officer	

Phase II

List of valid nomination	pasted at camp office at annual conference
Attendance and Notification of Candidates	At Annual state council meeting of IMA
UP Election of SWC members	at annual State council meeting
Counting & Declaration of Results	at annual State council meeting

G) Election Rules

- 1) EO shall invite the nominations from the life member of the association from the regular state council members of the local branch for the various posts of IMA UP State through the letter to local branch secretary & state council members.
- 2) The Vice Presidents shall be elected each year on Zonal basis.
- 3) No member of the state council will be allowed to contest more than two posts. In case one files nominations for more than two posts his/her nominations (for all posts) will be treated as invalid and no money will be returned back.
- 4) The nomination Paper must be accompanied with a BANK DRAFT OR NEFT / Bank deposit (No Cash deposit) of the amount of prescribed ELECTION FEES **in favor of IMA UP State** pay able at the place of IMA UP STATE office.
- 6) The nomination paper must be proposed and seconded by two separate members of State Council provided they have not proposed or seconded any other contestant for the same post.
- 7) Members of state council will send their nominations on the Performa issued by EO duly approved by their parent branch president / branch secretary. They will send their nomination paper through Registered Post

/courier/speed post only to the EO office at IMA UP State Office only. No posting on whatsapp/social media is allowed and will be treated as invalid.

8) The Nomination Paper should be accompanied by the election Fees as specified for that post under along with (1) Copy of Life membership certificate (2) Bio data of contestant (3) supportive documents for proof of fulfilling the eligibility criteria of the post by the contestant. It shall be onus of the contestant to prove that he/she fulfills the eligibility criteria of the post for which he/she is contesting. In the absence of any of the above supportive paper the nomination will be cancelled.

9) ELECTION FEES for various posts shall be as follows as amended in 117st state council meeting at Aligarh 21 Dec 2014.

S. No.	POST	AMOUNT in Rs
1	PRESIDENT ELECT/Hony. State Secretary	10000.00
2	VICE PRESIDENT	8000.00
3	C.W.C.REGULAR	8000.00
4	C.W.C. ALTERNATE	3000.00
5	DIRECTOR, SECRETARY IMACGP UP FACULTY	8000.00
6	CHAIRMAN, SECRETARY IMA AMS STATE CHAPTER / Vice chairman HBI (nominated)	8000.00
7.	HBI Chairman /Secretary	10000.00
8	HONY. TREASURER / EDITOR / HBI Jt. Sec.	5000.00
9	ALL OTHER POSTS/SWC MEMBER	2000.00

10) The contestants will be informed by the office of E.O. if their nomination papers have been rejected BY EMAIL/PHONE only.

11) If any candidate withdraws his/her nomination his/her election fee will be refunded back after deducting office/stationery charge @ 25% of election fee.

12) The list of valid nominations and final candidates will be displayed on website of IMA UP State as per the schedule .

13) In case of Electronic voting, the EC will send email detailing the online election procedure to the Members of Electoral College on or before election day each year. In case of postal ballot, the details will be sent along with the ballot papers. The details will be available on website of IMA UP State also.

- 14) Request for duplicate ballot paper from eligible voters will be entertained by EO only between **5th November to 10th November by email to EO or by post to the personal address of EO, on the letterhead of the state council member (scanned copy by email)**. The duplicate Ballot Paper will be sent to member by speed post by the E.O.
- 15) Once the duplicate paper is issued the Original will be cancelled and shall not be counted even if received later by the Election Commission.
- 16) All the Ballot Papers received in the office of EO will be properly recorded in a register and will be kept safely in the office of EO. No envelope containing the ballot paper will be opened or tampered by office of EO.
- 17) The counting of Ballot Papers will be done in the presence of members of Election Commission at a place and time decided by EO in consultation with President and secretary of IMA UP.
- 18) Desired number of scrutinizers who should not be the office bearers of IMA UP State shall be appointed by E.O. to assist in the counting. Confidentiality of vote has to be maintained throughout the election procedure.
- 19) Before starting the counting of Votes the E.O. will explain the counting procedure to the scrutinizers and the candidates and will present a report on following points.
- a) No of Ballots printed
 - b) No. of Ballot papers dispatched
 - c) No of Ballot papers returned undelivered
 - d) No. of duplicate papers issued
 - e) Total number of original and duplicate ballot papers received after voting
 - f) Number of unused ballot papers in E.O. office.
- 20) All the candidates will be informed about the date, Place and time of counting of votes at least 07 days in advance. The candidate or his one nominee (should be member of State Council), will be allowed to observe the counting of the votes. Candidate or his nominee will not be allowed to handle the ballot papers or any other document of EC. The EO will compile and declare the result immediately after the counting is over. EO will hand over a copy of the Election results to the President and Hon'y. Secretary of IMA UP State separately with all details as mentioned in rule E-20(a-f).
- 21) All the counted ballot papers and envelopes and registers and related record what so ever will be handed over to state office under information to state secretary for preserving it for one year for any further evidence.
- 22) If any contestant has any objection in the election process He/ She must lodge a complaint in writing to E.O. for redressal, soon after the declaration of results. If required the EO will conduct an immediate enquiry and will dispose of the objection at earliest. The E.O. will hand over all the documents concerned with election to state office under information to the president and state secretary for keeping all the record safely for one year.
- 23) THE REGULAR MEMBERS OF STATE COUNCIL (WHOSE NAMES HAVE BEEN RECEIVED IN I.M.A. U.P. State OFFICE ON OR BEFORE 31st MARCH OF THE YEAR OF ELECTION) , as per rule 14 (a) & (b).**
- 24) Three joint secretaries from each zone other than that the state head office shall be nominated by state secretary with the consent of President.
- 25) One joint secretary from the place of state office will be nominated by state secretary from the house. He

shall enjoy all the rights and privileges and perform the duties of Hony. State Secretary in his absence.

- 26) One joint secretary from the place of President will be nominated from among the regular state council members present at the annual state council meeting by President.
- 27) One joint secretary will be nominated from among the members present from the branch hosting the next annual medical conference of IMA UP State.
- 28) One Joint secretary for IMA UP Bhawan will be nominated from regular state council members present at the annual state council meeting, who should be stationed at the place of IMA UP Bhawan.
- 29) Three assistant state secretaries shall be nominated by hony. State secretary.
- 30) One joint treasurer shall be nominated by state treasurer.
- 31) The Joint treasurers shall be from/near the place of state office only.
- 32) Number of CWC POST will be informed by state secretary to election commission as per the state membership strength applicable for that particular year as per rules and bye law of IMA HQ. AND election will be held on (n-2) number as state president/ state secretary and Patron will automatically become CWC member as representative of state.

In normal circumstances no candidate can contest for second term on the same post of office bearer /any wing of IMA UP State.

No spouse of an member who have completed his/her tenure as state president/state secretary/ state treasurer/HBI Chairman/HBI Secretary will be allowed to contest on the same post in future.

**H) ELIGIBILITY CRITERIA FOR VARIOUS POSTS OF OFFICE BEARERS FOR CONTESTANTS.
As amended & approved by 117th state council meeting at Aligarh 21 Dec 2014 and 132 & 133 annual state council meeting on 4th April 2021 at Gr. Noida**

(The Candidate has to submit all the proof of eligibility along with nomination)

(1) PRESIDENT ELECT.

- A) Should be a regular state council member from the branch.
- B) Should have held the post of State Vice president or Hony. State Secretary or Hony State Treasurer or CGP Director or AMS Chairman or HBI Chairman for a period of one year.
- C) Should have been a continuous life member of IMA for 15 years at the time of filing nomination for the same post...
- D) Should have been a member of State working committee (as specified under rules 30a, b) for 10 years.

2) VICE PRESIDENT

- A) Should be a regular state council member from the branch
- B) Should have been the President or Vice president or Hony Secretary of Local Branch
- C) Should have been a continuous life member of IMA for 10 years at the time of filing nomination for the same post..
- D) Should have been member of State working committee (as specified under rules 30a, b) for 08 years.

(3) HONY. STATE SECRETARY

- A) Should be a regular state council member from the branch
- B) Should have worked as Hony Secretary or President of Local Branch **AND** State Treasurer or Faculty Secretary IMACGP State Faculty or Secretary IMA AMS UP Chapter or Secretary IMA HBI UP Chapter
- C) Should be a life member of IMA (as per bye laws 22 of constitution of IMA UP State) for minimum 12 years.
- D) Should have been member of State Working Committee (as specified under rules 30a, b) for 08 years.

(4) HONY STATE TREASURER / Editor Journal IMA UP

- A) Should be a regular state council member from the branch
- B) Should have worked as Hony Secretary or Hony Finance Secretary of the Local Branch
- C) Life Member of IMA for 08 years.
- D) Should have been the member of State Working Committee (as specified under rules 30a, b) for 05 years.

(5) CENTRAL WORKING COMMITTEE MEMBER (Regular/Alternate)

- A) Should have been Life Member of IMA for 12 years.
- B) Should have been member of State Working Committee (as specified under rules 30a, b) for 08 Years
- C) Should have worked as President IMA UP State OR Hony Secretary IMA UP State OR Vice president IMA UP STATE OR Chairman/ secretary IMA AMS UP Chapter OR Director/ secretary IMA CGP UP Faculty OR Chairman/Secretary IMA HBI UP STATE
- D) Should be a regular state council member.
- E) Should have attained 3/4th CWC meeting in current year if re applying for CWC

(6) Director/Faculty Secretary IMA CGP

- A) State Council Member
- B) Life Member of IMA UP State for 10 years.
- C) Life Member of IMA CGP at the time of nomination for 03 years.
- D) SWC Member for 05 years.
- E) Should have worked as Br. Secretary/President/Treasurer/Vice President

(7) Chairman/Secretary IMA AMS:

- A) State Council Member
- B) Life Member of IMA UP State for 10 years.
- C) Life Member of IMA AMS at the time of nomination for 03 years
- D) SWC Member for 05 years.
- E) Should have worked as Br. Secretary/President/Treasurer/Vice President

(8) Chairman/Secretary IMA HBI

- (A) State Council Member
- (B) Life Member of IMA UP State for 10 years.
- (C) Life Member of IMA HBI at the time of nomination.
- (D) SWC Member for 05 years.
- (E) Should have worked as Br. Secretary/President/Treasurer/Vice President

Other Posts – Namely - Jt. Editor - Journal IMA UP, Editor - Journal of CGP/AMS , Jt. Secretary CGP/AMS/HBI

- A) State Council Member
- B) Life Member of IMA UP State for 5 years.
- D) SWC Member for 3 years.
- E) He should have worked as Branch Secretary/President/Treasurer/Vice President
- F) Member of respective branch – AMS/CGP/HBI

SWC Members

- A) State Council Member
- B) Life Member of IMA UP State for 3 years.
- C) should have attained 3/4th SWC meeting of current year if re applying

Appointment of the Auditor & Duties of Auditor

31- An Auditor shall be appointed at the Annual Meeting of the State Council every year for auditing the accounts of the association. He shall be Chartered Accountant.

32 (a) - The Auditor shall audit the accounts at the end of the year or often, if so desired, by the State Council and shall certify to their correctness.

(b)- shall give suggestions for the proper keeping of accounts as required.

The Annual Conference

The State Medical Conference

33. The State Medical Conference of IMA UP shall be organized every year as the state council may decide under the auspices of the state branch of Indian Medical Association at the suitable place and time to be decided by the state council. Such a conference will usually be held during second half of November. The branches of Indian Medical Association within the state shall have the privilege of inviting the conference.

Venue of the Conference

34. The Hon. State Secretary shall issue circular to the branches on or before the 1st of July each year to find out if any of them would invite the Conference to be held in the month of November of the subsequent year.

35 (a)- The invitations, if any, shall be put before the Annual Meeting of the State Council for the purpose of selecting the venue of the next year's Conference. Any branch desirous of the hosting the next annual conference shall deposit a sum of Rs: 25000/- only either cash or by demand draft to state office as advance fee for the publication of conference report. Failure to deposit the money will invalidate the proposal.

If the proposal is not accepted the money will be refunded without any interest either cash or by demand draft. If the branch is unable to organize the conference or any dispute with state office, the fee will be forfeited.

(b)- A conference committee Chairman residing nearer the venue of the next conference shall be appointed by the state President & secretary. Host branch will make all the arrangements under his guidance. His decision will be final on matters like protocol, seating arrangement on the Dias and agenda etc.

(c) A Joint Secretary nominated by state secretary on the request of organizing branch from the place of conference will coordinate with state office & submit the progress report to state Secretary.

(d) If no branch comes forward to organize the annual conference of IMA UP, then it will be organized by

IMA UP State at State office.

Reception Committee

36. As per rules of the Indian Medical Association.

37. Fee for membership of the reception committee shall not be less than rupees 10000/-, but may be more, subject to the approval by working committee of IMA UP State if so decided by the branch inviting the conference.

38. Office Bearers of the Reception Committee shall be elected by the members of the Reception Committee and shall consist of a Chairman, a Secretary, A treasurer and other as required, provided they are members of the Indian Medical Association.

Delegates

Qualifications for becoming Delegates

39. Strength of members elected by the various branches under the Uttar Pradesh state branch of the Indian Medical Association as their representative to the conference. .

40. Membership of the conference shall be open to the following:-

- (i) All members of the reception committee
- (ii) All delegates from branch.
- (iii) All other members of the Indian Medical Association who attend the conference on payment delegation fees.
- (iv) All medical men possessing register able qualifications in according with Indian Medical Degrees ' Act VII of 1916' who are not members of the Indian Medical Association on payment of delegation fees.

Rights of the members of the Conference

41. As per rules of the Indian Medical association
Boarding & Lodging Arrangement - As per rule of IMA

Expenses of the conference

42. The expanses of the conference shall be born wholly by the branch inviting the conference. The IMA UP State shall not be responsible for any part of the expanses.

43. The Expanses or printing and publishing the report of the proceeding of the Annual UP Medical Conference every year should be met from the funds realized by the Reception Committee.

Visitors

44. As per rule of Indian Medical Association.

45. Right of visitors: As pre rules of the Indian Medical Association.

Business at the State Medical Conference

46. As per rules of the Indian Medical Association.

47. All Resolutions, received by the State Secretary from the local branch and to be considered at the Annual Conference will be put before the Resolutions Forming Committee.
48. The Resolutions Forming Committee will examine every resolution and forward them to the Subjects Committee with their recommendations, reforming them on the basis of resolutions received from the local branches and suggesting resolutions that may be considered either by the working committee if they relate to the organization or constitutional changes or by the open conference. Only such resolutions will be put up for the consideration as may be passed by the Subject Committee.
49. The President of Uttar Pradesh State branch of the Indian Medical Association for the year shall be the President of the conference.

Subject Committee

50. The following shall from the Subjects Committee of the Conference
- (1) President IMA UP State
 - (2) Four Vice-Presidents
 - (3) Hon. State Secretary
 - (4) Hon. Treasurer
 - (5) Chairman IMA -AMS UP Chapter/HBI
 - (6) Director IMA-CGP
 - (7) President Elect
 - (8) Imm. Past President
 - (9) 3 members from State Working Committee except above Office Bearer to be nominated during 1st State Working Committee Meeting and;
 - (10) 3 members from other un represented branches to be nominated by President and this committee will be formed during 1st working committee meeting.
The duties of subject Committee will be to draft formal resolutions regarding the outgoing Office Bearers, branch hosting the conference and regarding other important matters brought before it by individual members, working committee or local branch for consideration. The resolutions so drafted will be put up before the State Council for adoption.

Finance Committee

51. There shall be a Finance committee which will oversee the budgeting and scrutiny of income and expenditure and entire working of the finance of IMA UP State branch including its various wings, Chairman Finance Committee should scrutinize & present the report in working committee and state council meeting of IMA UP State. It will consist of the Chairman and two other members to be approved by the working committee.

The chairman can request for co-opt, any two other members to this committee(if approved by President and secretary) and Hon. State Secretary & State President will be ex officio member of this committee and Treasurer of IMA UP State shall be the convener of this committee.

The members of finance committee will be responsible for the verification of all accounts, Income and expenditure details of IMA UP state office and its wings. They are expected to undertake an internal audit of all financial activities of IMA UP State. The chairman of committee shall present its quarterly report in working committee and the annual report in annual state council meeting. Once the annual report and accounts

are approved by the annual state council meeting, the accounts cannot be challenged by any members of IMA UP State. All the records pertaining to financial transactions will be maintained by the IMA UP state office only, and shall be kept in safe custody. After completion of tenure of official of IMA UP State, he or she cannot be asked to provide the record of his or her tenure.

52. Benefactor Committee (IMA UP State Benefactor Committee) - As approved by 115 State Council Meeting on 27 Aug, 2014 at Ghaziabad.

This committee was formed in 2014 to take care of the property of IMA UP State.

**Aim &
Objective**

- To make IMA UP self-sufficient by creating and managing different avenue and projects of IMA UP.
- Manage all the movable and immovable assets of IMA UP
- Start and manage the Blood banks, Incinerators of IMA UP State
- Start any such activity which is in purview of Aim and objective of IMA UP State
- Will contribute towards the welfare of the IMA UP State as well as it's member Composition & Management
- It will have total eleven members. Out of which seven will permanent members, the two ex-officio of IMA UP State namely - President, Hony. State Secretary and two annual members elected by state council of IMA UP every year.
- The Chairman will head it, Secretary and Treasurer will assist him.
- The Tenure of Chairman, Secretary and Treasurer will be of five years.
- The Members of Benefactor Committee will elect the Chairman, Secretary and Treasurer, every five year, from the permanent members only.
- The Benefactor Committee will be authorized to open separate bank accounts by name "Benefactor Committee IMA UP State" for which authorized signatories will be Chairman, Secretary and Treasurer only. The bank accounts will be operated by any two of authorized signatories.
- The Committee shall manage all the activities as per it's aim & objectives under it's umbrella. The Chairman and Secretary shall look after the day today functioning of all the departments and they may appoint any other sub-committee for better management at different locations. They may sign the MOU with any association (registered or unregistered) or a group of people or individual for co-operating in the activities of the Committee.
- The committee shall submit it's annual audited accounts to the state council every year.

Awards and Orations Committee

53. There shall be an Awards and Orations Committee which will finalize all the state awards and orations for IMA UP State branch and its various wings. It will be headed by the President and shall include the Imm. Past President, President Elect, Hon. State Secretary, Director IMA-CGP, Chairman of IMA-AMS/ HBI and the Treasurer. The decisions of this committee will be final and cannot be challenged or hold back in the working committee and state council or any member including head . Committee will take its decision on the basis of report send by branches and the individual aspirants for awards . Decision will be by majority . State secretary will keep the record and these awards can not be hold back after the meeting and decision on awardee.

General Rules

54. As per rules of the Indian Medical Association as applicable to the state branch.

Finance Rules

55. The income and property of the association whomsoever desired shall be applied solely towards the promotion of the association as set forth in the Memorandum of the association and no portion thereof shall be paid or transferred directly or indirectly by way of dividend bonus or otherwise by way of profit to the persons who at any time are or have been members of the association or to any of them or to any person claiming through any of them.

Dissolution

56. If upon the dissolution of the association, there shall remain, after the satisfaction of all its debts and liabilities including gratefully allowances of gifts, any money or property whatsoever, the same shall not be paid to any one of the members but shall be given or transferred so some other association or associations, institution or institution having objects similar to the objects of this association to be determined by the votes of not less than three fourths of the total number of the members present at the time of dissolution